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**NOTICE OF The Board of Ethics MEETING    HYBRID MEETING**

Please take notice that a meeting of the Township Board of Ethics will be held on Tuesday August 17, 2021 at 7 p.m. by electronic remote access, as well as in person at 40700 Romeo Plank Rd. and will include the items on the attached agenda.

Electronic remote access, in accordance with Michigan law, will be implemented in response to COVID-19 social distancing requirements and limitations on indoor meeting numbers. The public may participate in the meeting through GoTo Meeting access by computer and smart phone using the following link:

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/933794957>

**You can also dial in using your phone.**

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(646\) 749-3129](tel:+16467493129)

**Access Code:** 933-794-957

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/933794957>

Members of the public will be able to speak during the public comment portion of the meeting and such comments will be limited to three minutes per person. To provide for orderly public participation a person wishing to speak must state their name and request to be recognized by the Ethics Board Chairperson. The Chairperson will recognize all persons wishing to speak during public comment.

If, prior to the meeting, members of the public have certain questions or wish to provide input on any business that will be addressed at the meeting then such persons may contact the Ethics Board through Stephanie Mittelstedt Township Administrative Assistant, by email to [ethics@clintontownship-mi.gov](mailto:ethics@clintontownship-mi.gov) or [s.mittelstedt@clintontownship-mi.gov](mailto:s.mittelstedt@clintontownship-mi.gov)

Clinton Township will provide necessary reasonable auxiliary aids and services at the meeting to individuals with disabilities upon 72 hours advanced notice to the Township. Individuals with disabilities requiring auxiliary aids or services should contact the Township Administrative Assistant by email, phone below.

**Clinton Township Board of Ethics**  
**By: Daniel Maher, Chairperson**

Stephanie Mittelstedt  
Clinton Township, Administrative Assistant  
40700 Romeo Plank  
Clinton Township, MI 48038  
Phone 586-286-9366  
Email [s.mittelstedt@clintontownship-mi.gov](mailto:s.mittelstedt@clintontownship-mi.gov) or  
[ethics@clintontownship-mi.gov](mailto:ethics@clintontownship-mi.gov)

**The Board of Ethics Agenda**

PLEASE TAKE NOTICE that on Tuesday August 17, 2021 a meeting of the Clinton Township Board of Ethics will be held virtually, as well as in person at 7 p.m. regarding the following:

1. Approval of Agenda
  2. Approval of July 13, 2021 draft minutes
  3. Advisory Opinion
- Public Comments**  
**Adjournment**



### **The Board of Ethics Agenda**

PLEASE TAKE NOTICE that on Tuesday August 17, 2021 a meeting of the Clinton Township Board of Ethics will be held virtually at 7 p.m. regarding the following:

1. Approval of Agenda
2. Approval of July 13, 2021 draft minutes
3. Advisory Opinion

**Public Comments**

**Adjournment**



Charter Township of Clinton  
Board of Ethics

REQUEST FOR ADVISORY OPINION

\*\*\*This form is intended for elected or appointed officials of the Charter Township of Clinton to request a prospective advisory opinion from the Board of Ethics. It is NOT used to file a complaint with the Board of Ethics.\*\*\*

**Your contact information**

Please type or print the following information:

Requestor's Name (Full Name)

Jenifer Jo "Joie" West

Date

4/13/2021

Home or Mailing Address

20752 Aldo Court

Home Telephone Number

586-291-2188

E-mail address

west.joie@gmail.com

Work Telephone Number

586-723-8008

Position/Title

Trustee

Note: The Board of Ethics will only consider hypothetical situations that reasonably may arise affecting elected and appointed officials.

**Please provide the following information (attach additional sheets if necessary):**

1. What specific action or decision concerns you as a possible violation?

I would like an opinion on  
my work situation. I do consulting  
with the SEMC (Chamber) and I  
need <sup>(advice)</sup> consultation as to conflict  
of interest on voting.

2. What specific section(s) of the *Ethics Policy* concerns you?

Outside employment vs. Clinton Township Decisions - conflict of interest

3. Please describe the particular hypothetical facts and circumstances, with detail and specificity, regarding the potential violation:

I have voted on issues that are in connection with the chamber. i.e. Chamber members, programs or plans. Should I abstain - I have tried and been denied

4. Why do you believe an advisory opinion is necessary, including why the situation may occur?

Because Kim Meltzer is questioning my integrity and ethics. I need to make sure Kim and the Board (public) understand what is happening.

Requestor's Signature:

Printed Name:

Date:

*Kim Meltzer*  
Jennifer D. West  
4/13/2024

Please return this completed form to:

Board of Ethics  
Charter Township of Clinton  
CO /Administrative Assistant  
40700 Romeo Plank Rd.  
Clinton Township, MI 48038  
[ethics@clintontownship-mi.gov](mailto:ethics@clintontownship-mi.gov)

Or via email to:

If you have questions about this form, or would like to request the form in an alternate format for the visually impaired, contact the Board of Ethics at (586) 723-8008 or write to the above address. We will take reasonable steps to accommodate your needs.

Advisory Opinion No. \_\_\_\_\_  
(Official Use Only)

Adopted by Board of Ethics: October 2, 2019

Approved by Board of Trustees: