



Permit No. \_\_\_\_\_  
Date: \_\_\_\_\_

**CHARTER TOWNSHIP OF CLINTON  
OFFICE OF THE TOWNSHIP CLERK**

**APPLICATION FOR TEMPORARY OUTDOOR SEATING FOR RESTAURANTS**

*The following Application must be fully completed, and plans, meeting the requirements of Ordinance 828, must be provided. Incomplete or inaccurate information may serve as a basis for denial of a request, or delay processing. Please read carefully and complete fully.*

**1. General Information.**

Applicant's Full Name: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_  
Number/Street Name City/Township State/Zip Code

Applicant's Phone Number: \_\_\_\_\_

Applicant's Email Address: \_\_\_\_\_

Name of Eligible Restaurant: \_\_\_\_\_

Manager/Owner: \_\_\_\_\_

Business Address: \_\_\_\_\_  
Number/Street Name City/Township State/Zip Code

Business Phone Number: \_\_\_\_\_

Business Email Address: \_\_\_\_\_

Please attach, or provide below, the legal description of the Eligible Restaurant:

**2. Plans.**

Please attach a plan sketch, including the dimensions of the proposed temporary outdoor seating areas. Please also provide photographs or product materials for tables and chairs to be utilized. The plan sketch should include the measured distance of tables and chairs from any adjoining building and any parking area or area for vehicular travel. The plans shall include depiction of the Eligible Restaurant and surrounding buildings and parking areas in relation to the proposed temporary outdoor seating area.

**3. Proposed Hours of Operation.**

Please provide the proposed hours of operation for the temporary outdoor seating.

**4. Inspections/Approvals.**

**Building Department:** Review completed on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**Fire Department:** Review completed on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**Police Department:** Review completed on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**Planning Department:** Review completed on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**5. Submittal of Application.**

The completed Application should be returned to the Charter Township of Clinton Clerk, 40700 Romeo Plank Road, Clinton Township, MI 48038. In accordance with the Code of Ordinances, General Fee Schedule, 209.11(i), a \$25 fee must be furnished with the Application.

*By signing this Application, the Applicant acknowledges that they have fully read Ordinance 828 of the Charter Township of Clinton, Temporary Outdoor Seating for Restaurants During Crisis Events, and that they are an Eligible Restaurant as defined within. The Applicant submits that the foregoing information is true and correct to the best of Applicant's full knowledge and belief. The submittal of any erroneous or misleading information may serve as a sole basis for denial of a permit.*

*Note: The Code of Ordinances for the Charter Township of Clinton can be viewed in full at: [clintontownship.com/township-ordinances](http://clintontownship.com/township-ordinances).*

Applicant:

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(please print)

Date: \_\_\_\_\_

**Required attachments:**

- \_\_\_\_\_ Plans
- \_\_\_\_\_ Legal Description
- \_\_\_\_\_ \$25 Application Fee